

Program Officer - Agriculture and Environmental Management

About Environmental and Economic Resource Centre (EERC)

Environmental and Economic Resource Centre is an international research-based NGO that works with a network of local and international partners to catalyse and develop inclusive agriculture, sustainable livelihoods, natural resource conservation, and environmental management in Africa. EERC undertakes research and capacity building to develop scalable technologies and innovative practices with real impact on poverty reduction, food security, ecosystem health, conservation, and livelihood development.

About the Position

The Program Officer - Agriculture and Environmental Management is primarily responsible for the coordination and implementation of agricultural and environmental related research, projects, and programs of EERC in Nigeria. S/he is expected to work under the direct supervision of the Program Manager to lead program design; develop competitive proposals; facilitate research implementation; develop program budget; and negotiate partnership opportunities with donor agencies, government agencies, research institutions, private sectors, and other relevant stakeholders.

Key Duties and Responsibilities:

- The Program Officer will lead and coordinate the Agriculture and Environmental Management program, research and projects of EERC office in Nigeria.
- Lead the design and implementation of agriculture and environmental Management program and activities in close coordination with the Malawi Office.
- Provide technical leadership on all ongoing proposal development and grant opportunities in line with the programs of EERC or as required by the Program Manager.
- Develop strong and active relationship with stakeholders in the agricultural sector including the donor agencies, governments, research institutions, private sector, community based organisations (CBOs), non-governmental organisation (NGOs), farmers group, etc.
- Engage the external community as to build and maintain essential relationship.
- Identify and leverage fund opportunities that may benefit and complement the mission and vision of EERC.
- Coordinate with the Field Officer to ensure smooth implementation of ongoing research, and projects related to agriculture and environmental programs.
- Providing general oversight and making guiding decisions for successful implementation of EERC activities.

- Create a vision that is singular and that provides unity and inspiration within an organization.
- Provide detailed report of the implemented activities to the Program Manager and the Executive Director.
- Ensure that all implemented activities are relevant to the mission and vision of EERC.

Minimum Qualifications and Experience

Education: A minimum of a master's degree in any agricultural discipline including agricultural economics, development economics, agricultural extension, environmental economics, or any other related field is required.

Prior Work Experience: A minimum of five years of progressively professional experience working in the agriculture sector in Nigeria is required. Three (3) years experience in proposal development and grant writing, planning and evaluation of programs, project design and implementation, and stakeholders engagement is required. Professional experience in developing, executing, and evaluating agriculture activities is required. Experience working or collaborating with donors, governments, and/or international organizations is required.

Applicants who clearly meet the minimum Education and Prior work Experience requirements and basic eligibility requirements will be further evaluated based on scoring of the Evaluation Factors listed below. The highest-ranking applicants may be selected for an interview.

FACTOR 1: Knowledge and Competencies

State-of-the-art specialized knowledge of technical, research, and program design approaches in agriculture, environment, and climate change issues are required. A thorough knowledge and understanding of the agricultural land use, livelihoods, climate change, and environmental conservation with ability to contextualize the nexuses, in particular as it relates to smallholder farming systems within the context of developing economy is required.

FACTOR 2: Skills and Abilities:

Sound ability in proposal development and grant writing. Must be able to work effectively with mid-and senior level public and private sector officials from the Government of Nigeria (GoN), Research Institutions, Private Sector, etc. Must be able to work effectively in a team environment and coordinate well with others. Must be able to develop effective and collaborative manager-to-manager relationships with IPs. The work requires excellent writing and computer skills, in order to develop proposals, presentations, reports, etc. Diplomacy, tact, cultural sensitivity, and team participation are required, in order to establish and maintain effective working relationships within EERC, and with the Nigerian public and private sectors. Excellent organizational skills and the ability to multitask and stay organized in a complex, frequently changing environment is a requirement. Demonstrated advanced analytical skills and problem solving, as well as the ability to effectively manage stress is required.

FACTOR 3: Communication and Language Skills: Fluent English in oral and writing ability is required.

How to apply:

Interested and qualified candidates with the required experience are invited to submit their applications online at <https://www.eerce.org/join-us/> or by email to apply@eerce.org. Candidate should be ready to submit Cover Letter, CV and 3 references while filling the application. Application should be submitted on or before **06 November 2022**. When submitting online, you will be required to create an account before you will be able to submit your application. **Female candidates are strongly encouraged to apply.**